



## Statement of Dependence Application For Coverage of a Custodial Dependent

BY COMPLETING THIS FORM THE MEMBER IS REQUESTING COVERAGE FOR  
 Legally Adopted Child     Step-Child     Legal Guardianship

I understand this information is given to the Suffolk County Municipal Employees Benefits Fund for the purpose of inducing the Fund to extend coverage for the below dependent under the plan of benefits. I understand any false or misleading statement made in order to receive benefits for which the subject individual does not qualify will subject me to financial responsibility for any benefits paid and/or other legal actions appropriate to the prosecution of such fraud.

<b>This Section to be Completed by Fund Member (Please Print or Type)</b>					
Member Name	BF#	Social Security Number (Last 4 digits) XXX-XX-_____			
Home Address (No. and Street)	Apt#	City	State	Zip	
Dependent's Name	Dependent's Date of Birth	Gender ___ Male    ___ Female			
Dependent Relationship to Member <input type="checkbox"/> Son <input type="checkbox"/> Daughter <input type="checkbox"/> Other _____	Dependent Marital Status <input type="checkbox"/> Single <input type="checkbox"/> Widowed <input type="checkbox"/> Married <input type="checkbox"/> Divorced				
Is the dependent listed above your unmarried child, step-child or adoptive child that has yet to reach the age of 19?					
<input type="checkbox"/> Yes <input type="checkbox"/> No					
Are you a dual member with the Benefit Fund (married or domestic partner to a county employee)?					
<input type="checkbox"/> Yes <input type="checkbox"/> No					
Bargaining Unit and union of which they are a member, if applicable					
<input type="checkbox"/> Yes <input type="checkbox"/> No					
If yes, give name _____					
<b>Legally Adopted Child - Please supply legal court papers &amp; skip to section requiring your signature</b>					<input type="checkbox"/> Papers attached
Please give date approved by the courts _____					
<b>Legally Appointed Guardianship - Please supply court papers appointing you legal guardianship</b>					<input type="checkbox"/> Papers attached
Please give date approved by the courts _____					
<b>Step-Child - Proof of each item listed below is required:</b>					
A copy of your spouse's divorce decree assigning residential custody					<input type="checkbox"/> Papers attached
A letter from the child's school stating the child's legal address					<input type="checkbox"/> Papers attached
If the child is over the age of 18 a copy of the child's current driver's license is required					<input type="checkbox"/> Papers attached
Ages 19 - 24 must be a full-time student at a college, university, military or other accredited facility. Please provide _____ evidencing attendance as full-time and payment to the school. This proof is required each semester					<input type="checkbox"/> Papers attached <input type="checkbox"/> Spring Semester <input type="checkbox"/> Fall Semester

What percentage of the Dependent's support do you provide? \_\_\_\_\_%

Name other persons and/or agencies providing support and indicate what percentage:

\_\_\_\_\_  
\_\_\_\_\_

Indicate types of coverage provided by source listed above (health, dental, optical, prescription, etc):

\_\_\_\_\_  
\_\_\_\_\_

Indicate name and address of other insurance carrier of benefit plan the dependent has other than yours:

\_\_\_\_\_

Does the dependent reside in your home?  Yes  No

If yes, give the date when such residence began \_\_\_\_\_

How long do you anticipate such residence will continue? \_\_\_\_\_

Employee Signature \_\_\_\_\_

Date \_\_\_\_\_

**FAILURE TO PROVIDE THE PROPER ATTACHMENTS MAY RESULT IN A DENIAL.  
THE FUND RESERVES THE RIGHT TO REQUIRE ADDITIONAL INFORMATION.**

If you have any questions, please do not hesitate to contact Wendy Z, the Eligibility Coordinator,  
at: 631-319-4099 ext. 321 or email at [Wendyz@scmebf.org](mailto:Wendyz@scmebf.org)

This information will be used in accordance with Section 96(1) of the Personal Privacy Protection Law, particularly subdivision (b), (e) and (f). Failure to provide this information may result in denial of benefits. This information will be maintained by the Suffolk County Municipal Benefit Fund. This office is responsible for these records and information contained therein may not be released without authorization.

**This Section To Be Completed by Suffolk County Municipal Employees Benefit Fund**

Effective date of ancillary benefits for above dependent: \_\_\_\_\_

Was previous SOD submitted?  Yes  No Date: \_\_\_\_\_

Was dependent a late enrollment?  Yes  No

I have reviewed the documentation submitted and verified that the dependent meets eligibility requirements of the Plan.

Permanently approved  Temporarily approved to \_\_\_\_\_

Benefit Fund Administrator Signature \_\_\_\_\_ Date \_\_\_\_\_

SOD42519

